



Process for Submitting Verbal Comments

- If you wish to submit a verbal comment, you must pre-register at the verbal comment station located near the sign-in table.
- Each individual wishing to speak will be allowed a maximum of three (3) minutes to deliver their verbal comment.
- Comment time may not be shared or given to any other individuals.
- Upon registering, individuals will be assigned on a first-come, first-served basis to a comment group of up to 10 individuals.
- Within each comment group, the speaking order will be randomly selected.
- The meeting moderator will notify individuals when it is their turn to comment.



Supplemental EA Comment Tips

Because the Commuter Rail Maintenance Facility (CRMF) Supplemental Environmental Assessment (Supplemental EA) is a large document, developing comments can sometimes feel a bit overwhelming. However, there are a few things that you can do to develop focused, effective Supplemental EA comments. Below are a few tips:

- **Review the Executive Summary:** It provides a good overview of the entire document and can help you determine what chapters or sections you want to review in greater detail.
- **Include References:** In your comment, reference specific chapters, page numbers, tables or parts of the document. This will help to facilitate a more targeted response to your comment.
- **Don't Forget the Positives:** It is tempting to only comment on things you disagree with or do not like. But it is just as important that your comments identify those recommendations or elements of the proposed project that you support.
- **Emphasize What's Most Important:** You may have numerous comments on the CRMF, but there are probably a few key issues that you consider to be higher priorities. Make sure to emphasize which areas are of greatest importance to you, so that we can respond appropriately.